



# CHRIST

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Pondicherry University)

Pitchaveeranpet, Moolakulam, Pondicherry - 605010.

(A Unit of Sam Paul Educational Trust)

CCET/IQAC/2022-05

Date:21.07.2023

## CIRCULAR

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 25.07.23 at 3.pm. in the IQAC cell. All the IQAC Members are informed to attend the meeting without fail.

Agenda for the meeting...

- 1.Academic activities .
2. Preparedness for the IQAC files.
- 3.Strategic plan for the college.
4. NAAC completion work

Principal

Dr. A. SIVAKUMAR, M.E., Ph.D., M.I.S.T.E.  
PRINCIPAL

CHRIST COLLEGE OF ENGINEERING & TECHNOLOGY  
Moolakulam, Outgaret Municipality  
Puducherry - 10

Copy forward to:

1. The Honorable Chairman for kind information
2. The Office superintendent
3. All HODs
4. IQAC Committee members and file





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## INTERNAL QUATITY ASSURANCE CELL- IQAC

Date of establishment: 07.07.2022

### Minutes of the IQAC Meeting

Ref:CCET/IQAC/2022-005

25.07.2023

To

All the members of IQAC,  
CHRIST College of Engineering and Technology,  
Moolakulam,Pondicherry- 605010.

Dr. Thiagarajan, IQAC coordinator welcomed the members and listed the agenda of the IQAC meeting. The goals & functions of IQAC cell and roles and responsibilities of IQAC members are presented in the meeting.

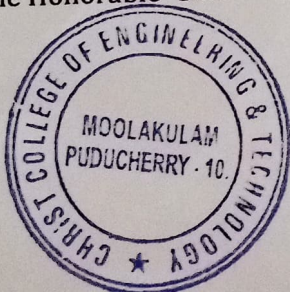
- The following points have been discussed in the meeting.
- In order to support the NAAC certification process, the staff has been directed to arrange and maintain documents and files in accordance with the SSR manual standards.
- Before a week of the semester starting, or as soon as possible after receiving the academic calendar from Pondicherry University, whichever comes first, the prepared academic calendar shall be distributed to the teachers and students.
- .In order to complete each extension activity, the coordinators have been directed to submit thorough reports with geotagged images and obtain the principal's permission.
- Principal instructed the HODs to encourage their faculty members to publish papers in UGC care list as per NAAC requirements.
- All of the courses will undergo both internal and external academic audits, according to the IQAC coordinator. A checklist has been created in light of this, using the NAAC accreditation documents as a guide.
- The IQAC coordinator briefed the strategic goals of the institution and motivated the IQAC members to align themselves to work towards achieving the goal.

IQAC COORDINATOR

PRINCIPAL

Copy forward to:

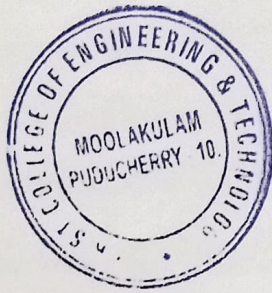
1. The Honorable Chairman for kind information



Dr. A. SIVAKUMAR, M.E. Ph.D. MISTE  
PRINCIPAL  
CHRIST COLLEGE OF ENGINEERING & TECHNOLOGY  
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2.. All HODs

3. IQAC Committee members and file

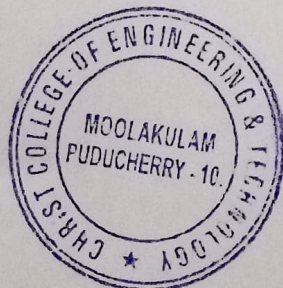


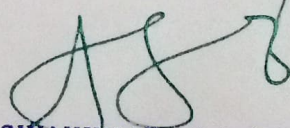
A handwritten signature in green ink, consisting of stylized, overlapping loops and a long horizontal stroke extending to the right.

Dr. A. SIVAKUMAR, M.E. Ph.D. MISTE  
PRINCIPAL  
CHRIST COLLEGE OF ENGINEERING & TECHNOLOGY  
Moolakulam, Oulgaret Municipality  
Puducherry - 10

**Members present in the meeting are:**

Sl.no	Name	Category
1.	Dr. A. Sivakumar	Chair Person
2.	Mr.C.Kumaravel	Management Representative
2.	Dr.Y. Thiagarajan / HOD-EEE	IQAC Coordinator
3.	Dr. P. Chandru Deva Kannan / HOD-S&H	Member Faculty
4.	Dr.C. Subramanian / HOD -MECH	Member Faculty
5.	Dr. S. Anandalatchoumy / HOD -ECE	Member Faculty
6.	Dr.P.Kamaludeen/ HOD -MBA	Member Faculty
7.	Dr.S. Sivashankaran/ HOD-CSE	Member Faculty
8.	Mr. J. Mani / HOD-IT	Member Faculty
9.	Mr. A. Jothi Lingam / HOD - CIVIL	Member Faculty
10.	Mr.C. Senthil Kumaran / HOD-MCA	Member Faculty
11	Mr.S.S. Karthik / Faculty- ECE	Member Faculty- Alumni
12	Mr.D. Deivasigamani Deputy Director, Government of India Nehru Yuva Kendra- Puducherry	Member - External Member Youth Affairs
13	Mrs.Tamilselvi / HR Hindustan Unilever Pvt Ltd Puducherry	Member - Industrialist
14	N.Anbu / CSE	Member – Student Member
15	M. Velmurugan F/O B. Poovizhi/CSE	Member – Parent Member



  
**Dr. A. SIVAKUMAR, M.E. Ph.D. M.I.S.T.E.,**  
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## ACTION TAKEN REPORT

25.07.2023

- NSS Coordinators have submitted proposals for outreach programs slated for the current academic year.
- Extension activity coordinators are submitting comprehensive reports, accompanied by geotagged photos, within a week of completing each activity, as resolved in the previous IQAC meeting.
- Following department meetings, faculty members have been encouraged to publish research papers in UGC CARE-listed journals, and submissions have commenced across all departments.

*Y. J. [Signature]*

**Coordinator-IQAC**

*[Signature]*

**Principal**

**Dr. A. SIVAKUMAR, M.E. PH.D. MISTE.**  
PRINCIPAL  
CHRIST COLLEGE OF ENGINEERING & TEL.  
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