



# CHRIST

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Pondicherry University)  
Pitchaveeranpet, Moolakulam, Pondicherry - 605010.  
(A Unit of Sam Paul Educational Trust)

CCET/IQAC/2022-07

Date:3.01.2024

## CIRCULAR

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 5.01.24 at 3.pm. in the IQAC cell. All the IQAC Members are informed to attend the meeting without fail.

Agenda for the meeting...

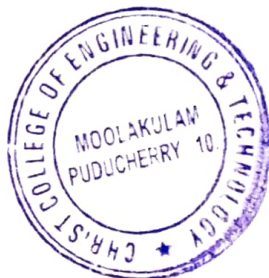
- 1.Academic activities .
2. Preparedness for the IQAC files.
- 3.Strategic plan for the college.
4. NAAC completion work

Principal

Copy forward to:

1. The Honorable Chairman for kind information
2. The Office superintendent
3. All HODs
4. IQAC Committee members and file

Dr. A. SIVAKUMAR, ME PhD MISTE  
PRINCIPAL  
CHRIST COLLEGE OF ENGINEERING & TECHNOLOGY  
Moolakulam, Oulgaret Municipality  
Pondicherry - 10





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## INTERNAL QUATITY ASSURANCE CELL- IQAC

Date of establishment: 07.07.2022

### Minutes of the IQAC Meeting

Ref:CCET/IQAC/2022-007

05.01.2024

To

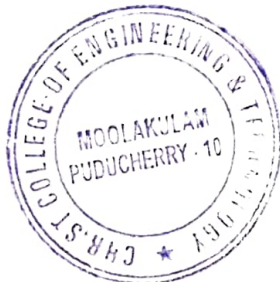
All the members of IQAC,  
CHRIST College of Engineering and Technology,  
Moolakulam,Pondicherry- 605010.

The Meeting commenced with Dr. Thiagarajan, IQAC coordinator welcomed the members and listed the agenda of the IQAC meeting. The goals & functions of IQAC cell and roles and responsibilities of IQAC members are presented in the meeting.

The following points have been discussed in the meeting.

- Since the college is pursuing NAAC accreditation, NSS coordinators were told to increase their outreach efforts.
- All the extension activity coordinators were informed to complete the report of their activities with geotag photos and get approval from the principal within a week of activity completion. Principal instructed the HODs to encourage their faculty members to publish papers in UGC care list as per NAAC requirements
- Principal informed that the department of mechanical engineering has initiated the funded project work. Also, he asked the remaining departments to initiate the same.
- The IQAC coordinator informed that it has been planned to arrange internal as well as external academic audits for all the courses. In view of that a checklist has been prepared based on the NAAC accreditation documentation.
- The IQAC coordinator briefed the strategic goals of the institution and motivated the IQAC members to align themselves to work towards achieving the goal.

**IQAC COORDINATOR**

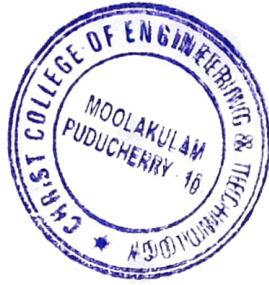


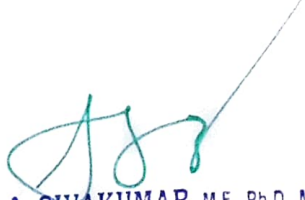
**PRINCIPAL**

**Dr. A. SIVAKUMAR, ME PhD MISTE.,**  
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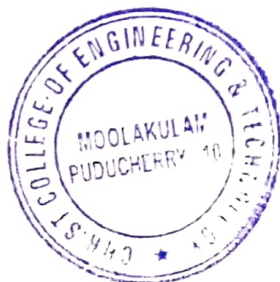
- 1.The Honorable Chairman for kind information
- 2.The Office superintendent
- 3.All HODs
- 4.IQAC Committee members and file




  
Dr. A. SIVAKUMAR, M.E Ph.D M.I.S.T.E.  
PRINCIPAL  
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Moolakulam, Oulgaret Municipality  
Puducherry - 10

**Members present in the meeting are:**

Sl.no	Name	Category
1.	Dr. A. Sivakumar	Chair Person
2.	Mr.C.Kumaravel	Management Representative
2.	Dr.Y. Thiagarajan / HOD-EEE	IQAC Coordinator
3.	Dr. P. Chandru Deva Kannan / HOD-S&H	Member Faculty
4.	Dr.C. Subramanian / HOD -MECH	Member Faculty
5.	Dr. S. Anandalatchoumy / HOD -ECE	Member Faculty
6.	Dr.P.Kamaludeen/ HOD -MBA	Member Faculty
7.	Dr.S. Sivashankaran/ HOD-CSE	Member Faculty
8.	Mr. J. Mani / HOD-IT	Member Faculty
9.	Mr. A. Jothi Lingam / HOD - CIVIL	Member Faculty
10.	Mr.C. Senthil Kumaran / HOD-MCA	Member Faculty
11	Mr.S.S. Karthik / Faculty- ECE	Member Faculty- Alumni
12	Mr.D. Deivasigamani Deputy Director, Government of India Nehru Yuva Kendra- Puducherry	Member - External Member Youth Affairs
13	Mrs.Tamilselvi / HR Hindustan Unilever Pvt Ltd Puducherry	Member - Industrialist
14	N.Anbu / CSE	Member – Student Member
15	M. Velmurugan F/O B. Poovizhi/CSE	Member – Parent Member



  
**Dr. A. SIVAKUMAR, M.E Ph.D M.I.S.T.E.,**  
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## ACTION TAKEN REPORT

5.01.2024

- The committee evaluated progress, noting strengths and weaknesses, and provided guidance for improvement.
- NSS Coordinators have submitted proposals for outreach programs slated for the current academic year.
- Extension activity coordinators are submitting comprehensive reports, accompanied by geotagged photos, within a week of completing each activity, as resolved in the previous IQAC meeting.
- Following department meetings, faculty members have been encouraged to publish research papers in UGC CARE-listed journals, and submissions have commenced across all departments.

  
Coordinator-IQAC

  
Principal

Dr. A. SANKARANARAYANAN  
Principal  
CHRIST COLLEGE OF ENGINEERING AND TECHNOLOGY  
Moolakulam, Pitchaveeranpet, Pondicherry - 605010

