



CHRIST

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Pondicherry University)
Pitchaveeranpet, Moolakulam, Pondicherry - 605010.
(A Unit of Sam Paul Educational Trust)

CCET/IQAC/2022-09

Date:5.07.2024

CIRCULAR

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 8.07.24 at 3.pm. in the IQAC cell. All the IQAC Members are informed to attend the meeting without fail.

Agenda for the meeting...

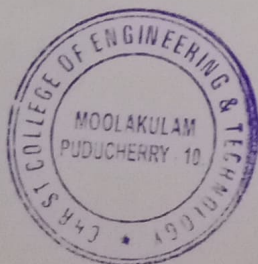
- 1.Academic activities .
2. Preparedness for the IQAC files.
- 3.Strategic plan for the college.
4. NAAC completion work

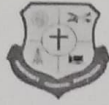
Principal

Dr. A. SIVAKUMAR, M.E. Ph.D. M.I.S.T.E
PRINCIPAL
CHRIST COLLEGE OF ENGINEERING & TECHNOLOGY
Moolakulam, Oulgaret Municipality
Puducherry - 10

Copy forward to:

1. The Honorable Chairman for kind information
2. The Office superintendent
3. All HODs
4. IQAC Committee members and file





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INTERNAL QUATITY ASSURANCE CELL- IQAC

Date of establishment: 07.07.2022

Minutes of the IQAC Meeting

Ref:CCET/IQAC/2022-009

08.07.2024

To

All the members of IQAC,

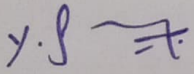
CHRIST College of Engineering and Technology,

Moolakulam, Pondicherry- 605010.

Dr. Thiagarajan, IQAC coordinator welcomed the members and listed the agenda of the IQAC meeting. The goals & functions of IQAC cell and roles and responsibilities of IQAC members are presented in the meeting.

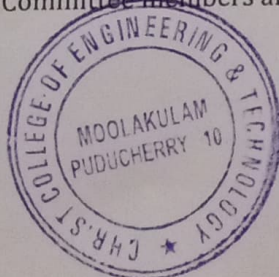
The following points have been discussed in the meeting.

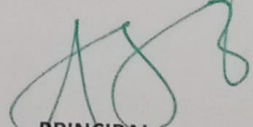
- The IQAC coordinator inspired the members to band together in order to work toward accomplishing the institution's strategic goals.
- In order to support the NAAC certification process, the staff has been directed to arrange and maintain documents and files in accordance with the SSR manual standards.
- The coordinators have been instructed to acquire authorization from the principal and provide comprehensive reports with geotagged photographs in order to finish each extension activity.
- Principal instructed the HODs to encourage their faculty members to publish papers in UGC care list as per NAAC requirements.
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IQAC COORDINATOR

Copy forward to:

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- 2.. All HODs
3. IQAC Committee members and file




PRINCIPAL

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PRINCIPAL
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Members present in the meeting are:

Sl.no	Name	Category
1.	Dr. A. Sivakumar	Chair Person
2.	Mr.C.Kumaravel	Management Representative
2.	Dr.Y. Thiagarajan / HOD-EEE	IQAC Coordinator
3.	Dr. P. Chandru Deva Kannan / HOD-S&H	Member Faculty
4.	Dr.C. Subramanian / HOD -MECH	Member Faculty
5.	Dr. S. Anandalatchoumy / HOD -ECE	Member Faculty
6.	Dr.P.Kamaludeen/ HOD -MBA	Member Faculty
7.	Dr.S. Sivashankaran/ HOD-CSE	Member Faculty
8.	Mr. J. Mani / HOD-IT	Member Faculty
9.	Mr. A. Jothi Lingam / HOD - CIVIL	Member Faculty
10.	Mr.C. Senthil Kumaran / HOD-MCA	Member Faculty
11	Mr.S.S. Karthik / Faculty- ECE	Member Faculty- Alumni
12	Mr.D. Deivasigamani Deputy Director, Government of India Nehru Yuva Kendra- Puducherry	Member - External Member Youth Affairs
13	Mrs.Tamilselvi / HR Hindustan Unilever Pvt Ltd Puducherry	Member - Industrialist
14	N.Anbu / CSE	Member – Student Member
15	M. Velmurugan F/O B. Poovizhi/CSE	Member – Parent Member



(Signature)
Dr. A. SIVAKUMAR, ME PhD M.I.S.T.E.,
 PRINCIPAL
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ACTION TAKEN REPORT

8.07.2024

- The institution is diligently fulfilling its NAAC-related commitments.
- Proper attention and care are required to ensure the successful completion of NAAC work.
- The committee evaluated progress, noting strengths and weaknesses, and provided guidance for improvement.
- NSS Coordinators have submitted proposals for outreach programs slated for the current academic year.
- Extension activity coordinators are submitting comprehensive reports, accompanied by geotagged photos, within a week of completing each activity, as resolved in the previous IQAC meeting.
- Following department meetings, faculty members have been encouraged to publish research papers in UGC CARE-listed journals, and submissions have commenced across all departments

y. j. [Signature]

Coordinator-IQAC

[Signature]
Principal

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